



STEPS TO CREATE A SPIDER/RADAR CHART IN EXCEL 2016

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- 1. DOWNLOAD THE EXCEL SPREADSHEET FROM THE RESOURCES SECTION OF THE LECTURE & OPEN THE FILE**
- 2. SELECT THE DATA – CELLS A1 TO C11 (SELECT ALL THE CELLS)**
- 3. CLICK INSERT**
- 4. UNDER CHARTS, CLICK ON THE DROPDOWN OF SURFACE OR RADAR CHART**
- 5. UNDER RADAR, CLICK ON RADAR**

THAT'S IT, YOUR CHART IS READY 😊